

Hurupaki School – Covid-19 Alert Level 3 guidelines for entry to school

- Any child, young person or staff member who is sick should remain at home. If a sick person comes to school, they will be sent home.
- No-one is to enter the school site without the permission of the Principal, as movement in the school facility will be restricted.

Return to School Organisation for students

- There is a process that must be adhered to before children can come back to school at Level 3.
- Families must email pkanara@hurupaki.school.nz if their child needs to attend school in Level 3. This will be followed up with a phone call from the school and a process of registration occurs. No child can attend school without signing the level 3 on-site learning agreement. Forms must be signed, dated and a photo taken and sent to school before the family are given a start date.
- A Level 3 on-site School roll will be generated and children will be allocated to a bubble/group of children. So, it will not be school as they know it – there will be mixed age groups and children will be placed with siblings.
- Students will be supervised and supported by staff and kept in their own school bubble. There will only be 10 students in each bubble until such time as the school decides this number can safely be increased.
- Students will have a designated work space with designated equipment in their bubble area – they will not be able to move from this work space while in the classroom.
- Kiwi Bubble will be placed in Pod 1, Weka Bubble in Pod 2 and Tui Bubble in Pod 3 – toilets by pod 3 are for student use.
- Minor first aid supplies will be kept in classroom bubbles. A sick child will be sent home – parents will be notified, and the child will be seen to the school gate for arranged pick up.
- Students will be doing what they would be doing if they were at home: using the distance learning programme, as teachers will continue to deliver a distance programme to all students.
- If children are sick, they must stay home. It will not be acceptable to send them to school sick.
- Parents must be contactable during this time. This requires parents to have working phones and it is expected they answer their phone if we call.
- If a child puts any other children at risk – (Breaks the group bubble in an inappropriate manner) then it will be requested that the child be taken home, and will no longer be eligible to attend during Level 3.
- A whanau member who has come to stay cannot come on site – no new enrolments.
- Level 3 on-site learners who have received a learning pack or a device, must bring this back to school and the resources will remain at school to avoid cross contamination.
- The office is not open for face to face contact however, the phones and emails will be manned between 8:15am and 3:00pm Monday to Friday

Health and Safety Measures

- A handwashing station and walk through shoe sanitising station set up outside the caretaker shed to be used before entry to any school facilities and at the end of the day
- Classroom spaces set up carefully to ensure 2 metre spacing. Children will have a designated space that they will not be allowed to move from while in the classroom. Siblings may sit together at a table. There will be no sharing of equipment, stationery etc. Each child must have their own equipment. This is not going to look like school as we know it. The safety measures around student movement in the class will be very restrictive and isolated
- Restricted movement around the school – students will not have access to the fixed playground equipment (access to courts and fields is allowed), no activities requiring less than 2 metre spacing, no use of equipment that gets passed such as balls, sticks, hoops
- The office will be closed to the public – but will receive mail, courier items, etc.
- Initially up to 10 students per bubble – may increase to 20 when processes are running smoothly
- Student break times will be staggered and supervised so there is no interaction between bubbles
- Hand sanitiser in all classrooms, frequent reminders for hand washing, and cough and sneeze into the elbow.
- An extra hand washing station set up outside student toilets
- Staff will receive gloves, masks and sanitiser on-site for personal use if desired.

Start and end of day procedure

- Strict drop off and pick up protocols – parents to stay outside the school gates at all times.
- Students will arrive at school according to their assigned bubble start time – start times will be staggered for bubbles – Kiwi Bubble arrives 8:30am, Weka Bubble – 8:40am, and Tui Bubble 8:50am.
- Collection for car pickup will take place at the Dip Road Gate; parents must remain close to their cars.
- Departure from school will be staggered – Students will be led out to the gate by their bubble leader. Parents will need to wave from their cars to collect their child. Kiwi Bubble will leave at 2:30pm, Weka Bubble at 2:40pm, Tui Bubble at 2:50pm
- Children walking to and from school must not mix with children from other school bubbles on their way. Walkers entering or exiting the school via Three Mile Bush Road will only be supervised at the road crossing in the afternoon.
- Parents cannot come into the school. They must wait outside the gate with their child/children until their child's Bubble start time, as start and end times will be staggered.
- If children are late, parents must call or text the school so that a teacher can come and get the child from the handwashing station.
- When children arrive at school they must wait in line beside a cone at the handwashing station. Their teacher will be waiting there for them. Remind children about 2 metre distancing.
- Strictly no whanau inside school grounds for pick up and drop off